Military Construction, Veterans Affairs, and Related Agencies - CA 52 Community Project Requests FY24

Community Project Funding requests must follow the guidelines included in this section. Each project request must be for fiscal year (FY) 2024 funds only and cannot be for multiyear funding. In addition, requested projects must meet the following criteria:

1) Be included on an unfunded requirements/unfunded priorities list (UFR/UPL) from a military service or combatant command or the FY24-FY28 Future Years Defense Program (FYDP)
   a) Projects suggested by an installation or unit commander will not be accepted.
2) Have at least 35 percent of its design completed.
   a) For projects that have not reached 35 percent design, planning and design funding can be requested.
3) Able to be obligated in FY24.
4) Submitted to the House Armed Services Committee (HASC) for inclusion in the FY24 National Defense Authorization Act or previously authorized.
5) Have a DD Form 1391, which is DoD's justification for military construction projects. The Armed Services' Congressional Liaison Offices can help provide these documents.

Construction and Unspecified Minor Construction – Active Components

Eligible Community Project Funding requests include both construction and unspecified minor military construction projects for active components in the accounts listed below. An unspecified minor military construction project is a project that has an approved cost equal to or less than $9,000,000.

1) Army
2) Navy and Marine Corps
3) Air Force and Space Force
4) Defense-Wide Agencies (Special Operations Command (SOCOM), Defense Logistics Agency (DLA), etc.)

Construction and Unspecified Minor Construction – Reserve Components

Eligible Community Project Funding requests include both construction and unspecified minor military construction projects for Reserve Components in the accounts listed below. An unspecified minor military construction project is a project that has an approved cost equal to or less than $9,000,000. Note: Some Reserve Component projects require a State funding match. Requesting offices must determine whether the proposed project requires such a match and if so, confirm that the project has current State matching funds. The Committee will not waive match requirements.

1) Army National Guard
2) Air National Guard
3) Army Reserve
4) Navy Reserve
5) Air Force Reserve

Sources of Eligible Community Project Funding Projects

Eligible Community Project Funding requests are those that are submitted to Congress by DoD, the Services, and Combatant Commanders.

Sources include:

1) Unfunded Requirements/Unfunded Priorities Lists (UFR/UPL) – UFRs/UPLs are lists that the Services and Combatant Commanders provide to Congress identifying priority projects that were not included in the President's budget request. UFRs/UPLs are available to Congress within ten days of the release of the President's budget and can be found by contacting the Armed Services' Congressional Liaison Offices.

2) Future Year Defense Program (FYDP) – The FYDP is a projection of the forces, resources, and programs needed to support DoD operations over a five-year period. The FYDP is released simultaneously with the President's budget request. The FY24-28 FYDP listing the military construction projects that may be eligible for Community Project Funding in FY24 can be obtained through the Under Secretary of Defense (Comptroller) website: https://comptroller.defense.gov/Budget-Materials/.

The Committee may limit the number and amount of any Community Project Funding in FY24, based upon the availability of funds. Any caps will be determined by the Chair after reviewing the full universe of requests.

* Indicates required question

1. Please select the account from which you are applying for funding. *

   Mark only one oval.

   ( ) MilCon - Construction and Unspecified Minor Construction– Active Components

   ( ) MilCon - Construction and Unspecified Minor Construction– Reserve Components

2. Please provide the full dollar amount you are requesting. *

   _____

3. What is the title of your project? *

   _____

4. Please provide your project description. (No more than 1,000 words, please.) *

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_____

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_____

Project Details

5. Please confirm you have emailed a detailed budget breakdown. Please be sure to explain   *
    how the funds are anticipated to be spent, broken out by discrete activity, to the relevant
    staffer.

    Mark only one oval.

    ◯ Yes

    ◯ No

6. What is the total cost of the project? *

    _____

7. If the requested amount does not fully fund the total cost of the project, please describe   *
    where the remaining funding will be coming from, to cover the remaining costs.

    _____

    _____

    _____

    _____

    _____

8. Is this funding for a new project or ongoing project? *

    Mark only one oval.

    ◯ New

    ◯ Ongoing

9. If the Appropriations Committee is not able to provide the full amount of funding requested, *
   can this project start in a limited capacity?

   _____

   _____

   _____

   _____

   _____

10. Does your funding request span over one year? (Note: Per committee requirements, we *
    cannot accept a request that spans more than one year.)

    Mark only one oval.

    ( ) Yes

    ( ) No

11. Is this project able to obligate all of the requested funds by no later than 12 months after *
    the enactment of the FY24 Appropriations Act?

    Mark only one oval.

    ( ) Yes

    ( ) No

12. If the Appropriations Committee is not able to provide the full amount of funding requested, *
    can this project spend a smaller amount of appropriated funds within 12 months of the
    enactment of the Appropriations Act?

    Mark only one oval.

    ( ) Yes

    ( ) No

13. If you answered "yes" to the prior question, please provide details. *

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14. If there are additional costs necessary to complete this project outside of those you are *
requesting, have those been secured? Please include in your answer the source of
additional funding, broken down by activity.

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15. Does your entity plan to make grants to other entities from the funds provided? If so, please *
list the entities and anticipated amounts?

_____

_____

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_____

Details about Entity Requesting Funds

16. Are you a public, non-profit, or private entity? *

Mark only one oval.

⬭ Public

⬭ Non-Profit

⬭ Private

⬭ Other: _____

17. Official Name of Organization or Government Entity Requesting Funds *

_____

18. Name of Point of Contact *

_____

19. Website for Entity Requesting Funds *

_____

20. Requesting Entity Staff Contact Email *

_____

21. Requesting Entity Staff Contact Phone *

_____

22. Requesting Entity Full Address *

_____

23. Please provide the address of the project, if applicable. *

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_____

24. If you are a nonprofit organization, please confirm that you have sent the relevant staffer *
    evidence that you are a non-profit organization as described under section 501(c)(3) of the
    Internal Revenue Code of 1986.

    Mark only one oval.

    ( ) Yes

    ( ) No

    ( ) I am not representing a non-profit.

25. If you answered "yes" to the previous question, your non-profit rated four stars by Charity *
    Navigator (www.charitynavigator.org)?

    Mark only one oval.

    ( ) Yes

    ( ) No

26. If no, please submit the following documentation with your request for community project *
    funding: (1) The last 5 years of tax returns, (2) Salaries of all employees of the non-profit,
    (3) Complete list of donors for the non-profit (4) What percentage of expenses are (a)
    program expenses (nonprofit's total expenses spent on program and services it delivers);
    (b) administrative expenses; and (c) fundraising expenses. Please confirm you have
    emailed this information to the relevant staffer.

    Mark only one oval.

    ( ) Yes

    ( ) No

Community Support

27. Has your project been included in a State-established list or intended use plan? *

    Mark only one oval.

    ( ) Yes

    ( ) No

28. If you answered "yes" to the above question, please provide a link to that list or intended use plan. *

_____

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_____

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29. If not thoroughly discussed in the project description, please describe, with as much specificity as possible, the overall goals and objectives of the proposed project. *

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_____

30. Why should this project be a priority for the district? What needs will the project meet that are not already being met? *

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31. Please confirm whether you have emailed the relevant staffer evidence of community   *
    support for this project as a priority for our district. Such evidence of support may include:
    (1) letters of support from elected community leaders, (2) press articles highlighting the
    need for the requested community project funding, (3) support from newspaper editorial
    boards, (4) projects listed in state intended use plans, community development plans, or
    other publicly available planning documents, (5) resolutions passed by city councils or
    boards, or other compelling evidence of community support.

    Mark only one oval.

    ◯ Yes

    ◯ No

32. Please provide a list of all entities who have expressed support for this project, and whether *
    you have submitted a document to the appropriate staffer as evidence of that support.

    _____

    _____

    _____

    _____

    _____

Funding Background

33. Has the project been funded by any entity other than the federal government in the past? *

    Mark only one oval.

    ◯ Yes

    ◯ No

34. If you answered "yes" to the previous question, how much funding has been provided to   *
    date? Please provide a breakdown of the funding by source, and by discrete activity.

    _____

    _____

    _____

    _____

    _____

35. Please specify any non-Federal sources of funding that are fully anticipated to be applied *
toward the project, including dollar amount per activity and timelines for funding.

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_____

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_____

36. Is the requested project currently authorized in law? *

Mark only one oval.

◯ Yes

◯ No

37. If you answered "yes" to the previous question, please provide a specific legal citation of *
such authorization.

_____

_____

_____

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_____

38. Has the project received federal funding before? *

Mark only one oval.

◯ Yes

◯ No

39. If you answered "yes" to the previous question, please describe how much, when, and from *
    which agency or agencies and program(s).

    _____

    _____

    _____

    _____

    _____

40. Has any funding for the project been included in any presidential budget, including the *
    presidential budget for FY24? If so, how much, in which fiscal year, and in which agency or
    agencies and program(s)?

    _____

    _____

    _____

    _____

    _____

41. Please list the amount of funding, if any, that was enacted in the fiscal year 2022 *
    Appropriations package and used towards this project.

    _____

    _____

    _____

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42. If the project has been funded in the past, were the funds provided for discrete activities? If *
    so, please list those activities.

    _____

    _____

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43. Does the federal agency have matching requirements for this project in order to fund this project? *

   Mark only one oval.

   ⬭ Yes

   ⬭ No

   ⬭ Uknown

44. If you answered "yes" to the above question, please describe in detail the plan meet to these matching requirements, including the anticipated sources of matching funds, the likelihood of securing agreement from those sources, and a timeline including the steps you plan to take to secure those sources. *

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   _____

45. Are the proposed project activities consistent with the Federal agency's activities? *

   Mark only one oval.

   ⬭ Yes

   ⬭ No

46. Please provide an explanation of why the request is a good use of taxpayer funds. (This will be posted publicly to the Congressman's website.) *

   _____

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   _____

47. Does the project have a federal nexus under 10 U.S.C. Chapter 169 and was it authorized   *
    under previous National Defense Authorization Acts? If so, please specific the specific
    statutes (this will be posted on the publicly to Congressman's website)?

    _____

    _____

    _____

    _____

    _____

48. Are you aware of another Member making a request for this same project? *

    Mark only one oval.

    ◯ Yes

    ◯ No

49. Have requests for the same project been submitted for any other community project   *
    account? If so, please list them.

    _____

    _____

    _____

    _____

    _____

    Project Oversight

50. What is the estimated start date of the project? [mm/dd/yy] *

    _____

51. What is the estimated completion date of the project? [mm/dd/yy] *

    _____

52. What is the current developmental status of this project? *

_____

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_____

_____

_____

53. Is the project a capital project or will the funds support operating costs? *

Mark only one oval.

◯ Capital Project

◯ Operating Costs

◯ Planning and Design

◯ Other: _____

54. Is the project for unspecified minor construction?

Mark only one oval.

◯ Yes

◯ No

55. If you answered "yes" to the above question, please provide background.

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56. Provide the oversight and management structure, including accountability measures, of the * project. Who will oversee and be accountable for the administration/management of the project?

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57. What performance standards will be used to evaluate whether the program or project * supported by the funds meets its mission?

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_____

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Supplemental MilCon Specific Questions

58. Which Service is the project for? *

_____

59. State/Territory where project is located *

_____

60. Installation Name *

_____

61. Project Name and Amount *

_____

62. Is the funding for construction, unspecified minor construction, or planning and design? *

_____

63. Is the project on the FY 2024-2028 FYDP? If yes, what fiscal year. *

_____

64. Is the project on a FY24 Service or Combatant Command unfunded requirements/unfunded priorities list (UFRs/UPLs)?

Mark only one oval.

◯ Yes

◯ No

65. Is the project a cost-to-complete from a prior year? If so, what year?

_____

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66. DD Form 1391 *

_____

67. If a Reserve Component project, does it require a State funding match? *

_____

68. Is this project at or above 35% design complete? *

_____

69. Was the project previously authorized? If not, has a corresponding request been submitted *
to HASC?

Mark only one oval.

( ) Yes

( ) No

70. If a project was previously authorized in a NDAA, please provide the fiscal year *

_____

Confirmation

71. Is any entity that would be receiving this grant in material non-compliance of a prior grant *
award made by a government agency?

Mark only one oval.

( ) Yes

( ) No

72. If you answered "yes" to the above question, please provide details. *

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_____
_____
_____
_____

73. Has the organization or any potential sub-grantees been subject to sanction or litigation by *
State, Local, or Federal governments in the past five years? If so, please provide details

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_____
_____
_____

74. I confirm that I have read all of the listed requirements for this project. I also confirm, under * penalty of perjury, that all of the information I have provided is truthful and complete and that the project complies with the listed requirements. (Please write your full name below.)

_____

Google Forms