

# Homeland Security - CA 52 Community Project Requests FY24

There are two Federal Emergency Management Agency (FEMA) grant programs within the Subcommittee on Homeland Security's jurisdiction that are open to CPF requests: Pre-Disaster Mitigation (PDM) grants and Emergency Operations Center (EOC) grants. Please review the purpose and eligibility requirements, including any environmental and historic preservation requirements, for these two grant programs to ensure proper consideration of the Member's request.

For these requests, please ensure they are for fiscal year 2024 funds only and cannot include multi-year funding.

Please also ensure you include the legal name of the organization that will be receiving these funds. Please do not include abbreviations, acronyms, or use a "The" before the recipient name.

Over the past two fiscal years, FEMA found that many CPF requests lacked the necessary details to determine grant eligibility. While the database will limit project summaries to 1,000 characters, offices are highly encouraged to separately upload detailed project descriptions for each PDM or EOC request.

For each project description, please include a detailed budget describing how the requested federal funding will be used and confirm the ability of the requesting entity to meet the cost-share requirement.

The PDM and EOC grant programs have cost-share requirements. Federal funding is available for up to 75 percent of the eligible activity costs. The remaining 25 percent of eligible activity costs must generally be derived from non-federal sources. The non-federal cost-share contribution is calculated based on the total cost of the proposed activity. For example, if the total cost is \$100,000 and the non-federal cost-share is 25 percent, then the non-federal contribution is \$25,000. For PDM grants, small, impoverished communities are eligible for up to a 90 percent federal cost-share for their mitigation planning and project sub-applications in accordance with the Stafford Act (42 U.S.C. § 5133(a),(h)(2)).

## PRE-DISASTER MITIGATION PROJECTS

FEMA's PDM grants assist state, local, tribal, and territorial governments with planning and implementing sustainable, cost-effective measures to provide long-term, permanent risk reduction to individuals and property from future natural hazards, such as floods and wildfires, while reducing reliance on federal funding for future disasters.

For PDM grant requests, the form includes specific eligibility questions to ensure the proposed project meets FEMA's requirements as detailed in the most recent Notice of Funding

Opportunity (NOFO). The subcommittee encourages applicants to consult with their State Hazard Mitigation Officers when answering the questions. Applicants must answer all the eligibility questions for a request to be considered.

For any PDM projects designated for funding in the FY 2024 Homeland Security Appropriations Act, the respective State or Territorial Administrative Agency, or Tribal government, must submit an application to FEMA and serve as the administrative agent for the grant on behalf of the entities responsible for the project (grant subrecipients).

CPF funding in the FY 2023 House bill ranged between \$320,482 and \$10,000,000 for individual PDM grants.

#### EMERGENCY OPERATIONS CENTER GRANT PROGRAM

FEMA's EOC grants improve emergency management and preparedness capabilities by supporting flexible, sustainable, secure, strategically located, and fully interoperable EOCs with a focus on addressing identified deficiencies and needs. According to the National Fire Protection Association, an EOC is defined as a "facility or capability from which direction and control is exercised in an emergency. This type of center or capability is designated to ensure that the capacity exists for leadership to direct and control operations from a centralized facility or capability in the event of an emergency."

Similar to CPF requests for PDM grants, the form includes specific eligibility questions for EOC grants to ensure the proposed project meets FEMA's requirements as detailed in the most recent NOFO. Applicants must answer all the eligibility questions for a request to be considered.

For any EOC projects designated for funding in the FY 2024 Homeland Security Appropriations Act, the respective State or Territorial Administrative Agency, or Tribal government, must submit an application to FEMA and serve as the administrative agent for the grant on behalf of the entities responsible for the project (grant subrecipients).

CPF funding in the FY 2023 House bill ranged between \$158,176 and \$3,000,000 for individual EOC grants.

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\* Indicates required question

1. Please choose the account from which you are requesting funding. \*

*Mark only one oval.*

- ☐ Pre-Disaster Mitigation Grants
- ☐ Emergency Operations Center Grants

2. Please provide the full dollar amount you are requesting. \*

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3. What is the title of your project? \*

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4. Please provide your project description. (No more than 1,000 words, please.) \*

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#### Project Details

5. Please confirm you have emailed a detailed budget breakdown. Please be sure to explain how the funds are anticipated to be spent, broken out by discrete activity, to the relevant staffer. \*

*Mark only one oval.*

☐ Yes

☐ No

6. What is the total cost of the project? \*

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7. If the requested amount does not fully fund the total cost of the project, please describe where the remaining funding will be coming from, to cover the remaining costs. \*

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8. Is this funding for a new project or ongoing project? \*

*Mark only one oval.*

- ☐ New  
☐ Ongoing

9. If the Appropriations Committee is not able to provide the full amount of funding requested, can this project start in a limited capacity? \*

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10. Does your funding request span over one year? (Note: Per committee requirements, we cannot accept a request that spans more than one year.) \*

*Mark only one oval.*

- ☐ Yes  
☐ No

11. Is this project able to obligate all of the requested funds by no later than 12 months after the enactment of the FY23 Appropriations Act? \*

*Mark only one oval.*

- ☐ Yes  
☐ No

12. If the Appropriations Committee is not able to provide the full amount of funding requested, \*  
can this project spend a smaller amount of appropriated funds within 12 months of the  
enactment of the Appropriations Act?

*Mark only one oval.*

☐ Yes

☐ No

13. If you answered "yes" to the prior question, please provide details. \*

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14. If there are additional costs necessary to complete this project outside of those you are \*  
requesting, have those been secured? Please include in your answer the source of  
additional funding, broken down by activity.

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15. Does your entity plan to make grants to other entities from the funds provided? If so, please \*  
list the entities and anticipated amounts?

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Details about Entity Requesting Funds

16. Are you a public, non-profit, or private entity? \*

*Mark only one oval.*

☐ Public

☐ Non-Profit

☐ Private

☐ Other: \_\_\_\_\_

17. Official Name of Organization or Government Entity Requesting Funds \*

\_\_\_\_\_

18. Name of Point of Contact \*

\_\_\_\_\_

19. Website for Entity Requesting Funds \*

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20. Requesting Entity Staff Contact Email \*

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21. Requesting Entity Staff Contact Phone \*

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22. Requesting Entity Full Address \*

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23. Please provide the address of the project, if applicable. \*

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24. If you are a nonprofit organization, please confirm that you have sent the relevant staffer evidence that you are a non-profit organization as described under section 501(c)(3) of the Internal Revenue Code of 1986. \*

*Mark only one oval.*

- ☐ Yes
- ☐ No
- ☐ I am not representing a non-profit.

25. If you answered "yes" to the previous question, your non-profit rated four stars by Charity Navigator ([www.charitynavigator.org](http://www.charitynavigator.org))? \*

*Mark only one oval.*

- ☐ Yes
- ☐ No

26. If no, please submit the following documentation with your request for community project funding: (1) The last 5 years of tax returns, (2) Salaries of all employees of the non-profit, (3) Complete list of donors for the non-profit (4) What percentage of expenses are (a) program expenses (nonprofit's total expenses spent on program and services it delivers); (b) administrative expenses; and (c) fundraising expenses. Please confirm you have emailed this information to the relevant staffer. \*

*Mark only one oval.*

- ☐ Yes
- ☐ No

27. Has your project been included in a State-established list or intended use plan? \*

*Mark only one oval.*

☐ Yes

☐ No

28. If you answered "yes" to the above question, please provide a link to that list or intended use plan. \*

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29. If not thoroughly discussed in the project description, please describe, with as much specificity as possible, the overall goals and objectives of the proposed project. \*

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30. Why should this project be a priority for the district? What needs will the project meet that are not already being met? \*

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31. Please confirm whether you have emailed the relevant staffer evidence of community support for this project as a priority for our district. Such evidence of support may include: (1) letters of support from elected community leaders, (2) press articles highlighting the need for the requested community project funding, (3) support from newspaper editorial boards, (4) projects listed in state intended use plans, community development plans, or other publicly available planning documents, (5) resolutions passed by city councils or boards, or other compelling evidence of community support. \*

*Mark only one oval.*

☐ Yes

☐ No

32. Please provide a list of all entities who have expressed support for this project, and whether you have submitted a document to the appropriate staffer as evidence of that support. \*

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#### Funding Background

33. Has the project been funded by any entity other than the federal government in the past? \*

*Mark only one oval.*

☐ Yes

☐ No

34. If you answered "yes" to the previous question, how much funding has been provided to date? Please provide a breakdown of the funding by source, and by discrete activity. \*

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35. Please specify any non-Federal sources of funding that are fully anticipated to be applied toward the project, including dollar amount per activity and timelines for funding. \*

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36. Is the requested project currently authorized in law? \*

*Mark only one oval.*

☐ Yes

☐ No

37. If you answered "yes" to the previous question, please provide a specific legal citation of such authorization. \*

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38. Has the project received federal funding before? \*

*Mark only one oval.*

☐ Yes

☐ No

39. If you answered "yes" to the previous question, please describe how much, when, and from which agency or agencies and program(s). \*

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40. Has any funding for the project been included in any presidential budget, including the presidential budget for FY24? If so, how much, in which fiscal year, and in which agency or agencies and program(s)? \*

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41. Please list the amount of funding, if any, that was enacted in the fiscal year 2023 Appropriations package and used towards this project. \*

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42. If the project has been funded in the past, were the funds provided for discrete activities? If so, please list those activities. \*

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43. Does the federal agency have matching requirements for this project in order to fund this project? \*

*Mark only one oval.*

- ☐ Yes  
☐ No  
☐ Unknown

44. If you answered "yes" to the above question, please describe in detail the plan meet to these matching requirements, including the anticipated sources of matching funds, the likelihood of securing agreement from those sources, and a timeline including the steps you plan to take to secure those sources. \*

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45. Are the proposed project activities consistent with the Federal agency's activities? \*

*Mark only one oval.*

- ☐ Yes  
☐ No

46. Please provide an explanation of why the request is a good use of taxpayer funds. (This will be posted publicly to the Congressman's website.) \*

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47. Please provide choose the appropriate federal nexus for the project below: \*

*Mark only one oval.*

☐ This EOCG project has a Federal nexus because the funding provided is for purposes authorized by section 614 of the Robert T. Stafford Disaster Relief and Emergency Assistance Act (42 U.S.C. 5196c), as amended by section 202 of the Implementing Recommendations of the 9/11 Commission Act of 2007 (9/11 Act).

☐ This Pre-Disaster Hazard Mitigation project has a Federal nexus because the funding provided is for purposes authorized by section 203 of the Stafford Act (42 U.S.C. 5133), as amended by Section 1234, National Public Infrastructure Pre-Disaster Hazard Mitigation, of the Disaster Recovery Reform Act (DRRA) of 2018.

☐ Other: \_\_\_\_\_

48. Are you aware of another Member making a request for this same project? \*

*Mark only one oval.*

☐ Yes

☐ No

49. Have requests for the same project been submitted for any other community project account? If so, please list them. \*

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#### Project Oversight

50. What is the estimated start date of the project? [mm/dd/yy] \*

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51. What is the estimated completion date of the project? [mm/dd/yy] \*

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52. What is the current developmental status of this project? \*

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53. Is the project a capital project or will the funds support operating costs? \*

*Mark only one oval.*

☐ Capital Project

☐ Operating Costs

☐ Other: \_\_\_\_\_

54. Provide the oversight and management structure, including accountability measures, of the project. Who will oversee and be accountable for the administration/management of the project? \*

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55. What performance standards will be used to evaluate whether the program or project supported by the funds meets its mission? \*

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## Pre-Disaster Mitigation Projects

Only projects that meet the requirements detailed in the most recent Notice of Funding Opportunity will be considered for funding, including the cost-share requirement and environmental and historic preservation requirements, as applicable. For any projects designated for funding in the final fiscal year 2024 Homeland Security Appropriations Act, the state agency responsible for administering mitigation grants in the requester's state must submit an application to the Federal Emergency Management Agency, and that entity will serve as the administrative agent for the grant. Therefore, all project proposals must be accompanied by a letter of support from the appropriate state agency affirming that it believes the project is eligible.

Please pay careful attention to FEMA's eligibility requirements when answering the following questions.

56. Is the requesting jurisdiction a state, Indian tribal government, local government, or territory \*  
as defined by section 102 of the Robert T. Stafford Disaster Relief and Emergency  
Assistance Act (42 U.S.C. 5122)?

*Mark only one oval.*

- ☐ State, as defined under 42 U.S.C. 5122
- ☐ Indian Tribal Government, as defined under 42 U.S.C. 5122
- ☐ Local Government, as defined under 42 U.S.C. 5122
- ☐ Territory, as defined under 42 U.S.C. 5122
- ☐ My request is not for this account.
- ☐ Other: \_\_\_\_\_

57. Is the proposed project eligible under the most recent Notice of Funding Opportunity \*  
(NOFO) for the PDM grant program?

*Mark only one oval.*

- ☐ Yes
- ☐ No
- ☐ My request is not for this account.

58. Please confirm you have emailed the relevant staffer the required non-federal cost share, consistent with 2 CFR Sections 200.29, 200.306, and 200.434? \*

*Mark only one oval.*

- ☐ Yes
- ☐ No
- ☐ My request is not for this account.

59. Please confirm you have provided a Cost-Benefit Analysis or other documentation that validates cost-effectiveness, which is defined by FEMA as having a Benefit-Cost Ratio (BCA) of 1.0 or greater. A non-FEMA BCA methodology may only be used if pre-approved by FEMA in writing. If this is the case, please ALSO provide proof of FEMA pre-approval. \*

*Mark only one oval.*

- ☐ Yes
- ☐ No
- ☐ My request is not for this account.

60. Is the entity that will benefit from the proposed activity covered by the current FEMA-approved multi-hazard mitigation plan in compliance with 44 CFR Part 201? If so, what is the Final FEMA Approval date? \*

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61. Does the request include unallowable activities for PDM grants (e.g., dredging waterways; the purchase of emergency vehicles and equipment)? \*

*Mark only one oval.*

- ☐ Yes
- ☐ No
- ☐ My request is not for this account.



62. Describe how the proposed activity expands mitigation capacity rather than repair and maintenance of existing capacity.

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63. How will the project provide long-term, permanent risk-reduction, as opposed to simply supporting short-term, temporary emergency protective measures? \*

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64. How does the activity reduce the risk to individuals and property for future natural hazards, while reducing reliance on federal funding for future disasters? \*

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65. Can the recipient describe how the activity supports the needs of people disproportionately at risk of harmful impacts of natural disasters? \*

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66. Does your entity specifically encourage the adoption and enforcement of the latest disaster resistant building codes? \*

*Mark only one oval.*

☐ Yes

☐ No

67. If you answered "yes" to the above question, please confirm that you have emailed evidence supporting your statement, or please expand on your response, below. \*

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68. Provide a clear and detailed description of the proposed mitigation activity. \*

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69. How will the mitigation activity be implemented? \*

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70. Who will manage and complete the mitigation activity? \*

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71. What risks will remain from all hazards after project implementation (i.e., residual risk)? \*

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72. How does the project take into account future conditions? \*

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73. Has the project has been submitted to current or previous competitive BRIC funding cycles? \*

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74. If the answer to the previous question is yes, what is the subgrant ID? \*

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75. Have you or the community consulted with state/county/local emergency management officials or with FEMA about the proposed project? \*

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76. If the answer to the previous question is yes, please provide name agency and contact information. \*

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77. Is there a letter from the appropriate state officials confirming that should the project be approved the appropriate state agency is willing and able to serve as the recipient for the grant? Please email a copy of the letter to the relevant staffer with your submission. \*

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### Emergency Operations Center Grant Program

Only projects that meet the requirements detailed in the most recent Notice of Funding Opportunity for the Emergency Operations Center Grant Program, including the cost-share requirement and environmental and historic preservation requirements, as applicable, will be considered for funding. For any projects designated for funding in the final fiscal year 2024 Homeland Security Appropriations Act, the respective state administrative agency (SAA) must submit an application to the Federal Emergency Management Agency, and that agency will serve as the administrative agent for the grant. Therefore, all project proposals must be accompanied by a letter of support from the appropriate SSA affirming that it believes the project is eligible.

78. Is the requesting jurisdiction a state, Indian tribal government, local government, or territory as defined by section 102 or 602 of the Robert T. Stafford Disaster Relief and Emergency Assistance Act (42 U.S.C. 5122, 5195a)? \*

*Mark only one oval.*

- ☐ State, as defined under 42 U.S.C. 5122 or 5195a
- ☐ Indian Tribal Government, as defined under 42 U.S.C. 5122 or 5195a
- ☐ Local Government, as defined under 42 U.S.C. 5122 or 5195a
- ☐ Territory, as defined under 42 U.S.C. 5122 or 5195a
- ☐ My request is not for this account.
- ☐ Other: \_\_\_\_\_

79. Is the proposed project eligible under the most recent Notice of Funding Opportunity for the Emergency Operations Center Grant Program? \*

*Mark only one oval.*

- ☐ Yes
- ☐ No
- ☐ My request is not for this account.

80. Is your entity able to provide the required 25 percent non-federal cost share? \*

*Mark only one oval.*

- ☐ Yes
- ☐ No
- ☐ My request is not for this account.

81. If less than the requested amount were provided as the federal share, would additional state local, or other eligible funding sources be available to support the project? \*

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82. Have you reviewed the funding restrictions and allowable costs section of the NOFO for EOC grants? \*

*Mark only one oval.*

- ☐ Yes
- ☐ No

83. Does the funding request include unallowable activities for EOC grants (e.g., personnel costs; replacement radios for police, fire, and other response personnel; generators for emergency shelters; any equipment that is portable and does not directly support the functional and operational capabilities of an EOC)? \*

*Mark only one oval.*

- ☐ Yes
- ☐ No

84. Is the proposed project related to a structure or facility that meets the definition of an EOC, to include supporting incident management (on-scene) operations across multiple functional disciplines and/or jurisdictions? \*

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85. For EOC projects that involve construction or upgrading of multipurpose facilities, such as public safety facilities, police/fire stations, etc., EOC grants may only be used for those parts of the facility that are directly associated with the EOC. Does the requested federal funding amount reflect the proportionate facility construction cost, which is generally based on the square footage (floor space) of the EOC compared to the square footage of the entire facility? \*

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86. Have you or the community consulted with state, county, or local emergency management officials, or with FEMA about the proposed project? \*

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87. If the answer to the previous question is yes, please provide name agency and contact information \*

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88. Is there a letter from the appropriate state officials confirming that should the project be approved the appropriate state agency is willing and able to serve as the recipient for the grant? Please email a copy of the letter to the relevant staffer with your submission. \*

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#### Confirmation

89. Is any entity that would be receiving this grant in material non-compliance of a prior grant award made by a government agency? \*

*Mark only one oval.*

☐ Yes

☐ No

90. If you answered "yes" to the above question, please provide details. \*

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91. Has the organization or any potential sub-grantees been subject to sanction or litigation by State, Local, or Federal governments in the past five years? If so, please provide details \*

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92. I confirm that I have read all of the listed requirements for this project. I also confirm, under penalty of perjury, that all of the information I have provided is truthful and complete, and that the project complies with the listed requirements. (Please write your full name below.) \*

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